



Admission Requirements for the DSSI Preschool

The following are the requirements for admission to the German School Seoul International Kindergarten Preschool:

§1 Preschool framework conditions

- I. The Preschool of the German School Seoul International supports children in their cognitive, social, motoric and emotional development and allows for a gentle transition from Kindergarten to Primary School.
- II. The Preschool always commences in September and ends in June of the given Kindergarten year¹.

§2 "Have-to" children

- I. **Definition**
Children who are at least five years old at the beginning of the current Kindergarten year until no later than 1 August are so-called "have-to" children.
- II. **Admission to the Preschool**
"Have-to" children are admitted to the Preschool automatically and without the need for written application. This applies to children who are already attending the Kindergarten but also to children who are admitted to the Kindergarten throughout the course of the year.
- III. **Deadlines**
There are no deadlines for "have-to" children.

§3 "Can" children

- I. **Definition**
Children who complete the age of five after 1 August but by 31 December of the current Kindergarten year¹ are so-called "can" children.
- II. **Admission to the Preschool**
"Can" children may only be admitted to the Preschool following an advisory meeting and an informal written application from one or more legal guardians. If the Kindergarten leadership decides against admission to the Preschool, then the child can only be admitted once the School leadership grants admission following a comprehensive consultation with the parents.
- III. **Deadlines**
For children who are already registered at the Kindergarten in the Kindergarten year right before the Kindergarten year of intended Preschool attendance, one or more legal guardians must submit the application no later than 15 May of the Kindergarten year right before the Kindergarten year in which the child would like to attend the Preschool.
Children to be admitted throughout the course of the Kindergarten year must submit the application no later than two weeks after registering at the Kindergarten for the first time.

¹ The Kindergarten year begins in August and ends in July of the following year.



§4 Younger children

I. Definition

Children who complete the age of five after 31 December of the Kindergarten year.

II. Admission to the Preschool

Younger children may only be admitted to the Preschool following an advisor meeting and an informal written application from one or more legal guardians. In any case, the application for admission to the Preschool must be accompanied by an assessment from a government-recognised health authority or a recognised paediatric facility. The decision concerning the admission to the Preschool will be made by the School leadership and the Kindergarten leadership while also considering the assessment.

III. Deadlines

For children who are already registered at the Kindergarten in the Kindergarten year right before the Kindergarten year of the intended Preschool attendance, one or more legal guardians must submit the application no later than 15 May of the Kindergarten year right before the Kindergarten year in which the child is to attend the Preschool.

For children who are admitted to the Kindergarten throughout the course of the year, the application must be submitted no later than two weeks after registration at the Kindergarten for the first time.

§5 Preschool capacity

- I.** Preschool class spaces for the following Kindergarten year are allocated on 15 June of the current Kindergarten year following assessment of all submitted applications.
- II.** Priority is always given to “have-to” children during the Preschool space allocation process. For them, admission to the Preschool is granted independently of the size of the Preschool class.
- III.** Once 18 or more Preschool spaces have been allocated, “can” children and younger children will no longer be considered.
- IV.** During the allocation process of spaces for “can” children and younger children, the receipt date of the admission application for a space is no longer relevant.

§6 Substantiated exceptional cases

In substantiated exceptional cases and under consideration of the admission criteria for admission to the Preschool (see §2, §3, §4), children may also be admitted outside of the given deadlines, provided that the Kindergarten leadership and the School leadership jointly agree to said admission.

§7 Effectiveness

The “Admission Guidelines for the DSSI Preschool” come into force immediately upon approval through the board.